REDWOOD SERVICE CENTER COUNCIL CTA/NEA
2490 Guerneville Rd. | Santa Rosa CA 95403
PH: (707) 544.1075 | FX: (707) 544.9238

CONFERENCE/WORKSHOP SCHOLARSHIP APPLICATION

TO APPLY for scholarships, **FAX** this form to 707-544-9238, **EMAIL** completed form to rscc@cta.org, or **MAIL** to: RSCC Conference Scholarships | 2490 Guerneville Road, Santa Rosa CA 95403

Chapter or applicant is responsible for event, hotel, and travel arrangements/reservations.

Please see reverse side of this page for Scholarship Criteria.

CHAPTER NAME _____ **# OF CHAPTER MEMBERS** _____

APPLICANT NAME _____

(SAME AS IT APPEARS ON YOUR CTA MEMBERSHIP CARD)

APPLICANT CTA MEMBER #000 _____

APPLICANT CONTACT INFORMATION

MAILING ADDRESS _____

_____

CITY _____ **ZIP** _____

EMAIL _____

(PLEASE USE PERSONAL EMAIL)

CELL NUMBER _____ **WORK NUMBER** _____

ETHNIC MEMBER? ☐ **YES** ☐ **NO** **ESP MEMBER?** ☐ **YES** ☐ **NO**

APPLIED FOR A CTA GRANT FOR THIS CONFERENCE/WORKSHOP*? ☐ **YES** ☐ **NO**

*(*IMPORTANT: PLEASE NOTIFY RSCC IF YOU ARE AWARDED A CTA GRANT)*

CONFERENCE/WORKSHOP NAME _____

CONFERENCE/WORKSHOP DATE(S) _____

IS THE APPLICANT A FIRST-TIME ATTENDEE?

☐ **YES** ☐ **NO** **IF NO, # OF TIMES ATTENDED** _____

Applicants will be notified of RSCC's receipt of this application and notified of RSCC's decision on the scholarship awards. Remember, if you are awarded the RSCC Scholarship you must do the following to receive the scholarship payment: Requests for scholarship expense reimbursement must be submitted within 30 (thirty) days after the event or payment will not be given. Requests for expense reimbursement (not to exceed the allotted scholarship amount – see Criteria on back) must be made on the *RSCC Membership Expense Statement* (will be provided), include receipts and the event registration form, and mailed to the RSCC Treasurer. Scholarship checks not cashed within 6 (six) months from date of issue will not be honored.

Expenses that exceed the awarded amount must be personally covered or covered by arrangement you make with your local.

Revised 10/26/21

Criteria for Scholarships to Attend Conferences and Workshops

1. **Number of Members in Local Association**
   Highest priority will be given to the smallest chapters but large chapters will have an opportunity to apply for funds as determined by the following chapter membership.

a.	0 – 10	c.	50 – 99	e.	151 – 200	g.	500 – 999
b.	11 – 49	d.	100 – 150	f.	201 - 499	h.	1000+

2. N**umber of Times in Attendance to Conference or Workshop**
   Priority will be given to first-time participants but past attendees will have the opportunity to apply for funds.
   a. First time attendee b. Past attendees

3. **Ethnic Member**
   Priority will be given to ethnic members.

4. **CTA Ethnic Member and Small Chapter Incentive Grants**
   CTA awards many Ethnic member and Small Chapter Grants. Members who apply for a RSCC Scholarship are required to apply for a CTA Grant if available for the conference/ workshop. If both the CTA and RSCC ethnic member or small chapter grant/scholarship are awarded, RSCC will supplement, up to $500, the expenses for registration, travel, lodging, and/or food, not paid by CTA's Grant.

5. **NEA RA Pre-Conference**
   Only elected NEA RA delegates may apply for the *Racial and Social Justice* Scholarship.

6. **Student CTA –** Student CTA members will be given the opportunity to apply for a RSCC Scholarship but will only be awarded the scholarship if one is available after scholarships have been awarded to regular CTA members.

7. **Deadline for Applying for Scholarships**
   Applications must be received by the RSCC Scholarship Committee in accordance with the timeline set by RSCC.

The member will mail or fax the Application to the Chair of RSCC as outlined on the application. RSCC will appoint a committee of 3 (including the RSCC Chair or the Chair designee) to determine the awarding of the scholarship(s). Acknowledgement will be sent upon receipt of application.

Scholarships are Available for, but not Limited to, the Following Conferences:

Good Teaching	New Educators Conference	Summer Institute
Equity & Human Rights	Issues Conference	NEA RA Pre-Conf.
Presidents	LGBTQ Conference	Reg. 1 Leadership Conference

RSCC Scholarships will reimburse up to $800 in expenses for attendance at conferences and pre-conferences (you must be registered for the regular conference), to help pay for your registration fee, travel, lodging, and/or meals. Additionally, release time will be covered, up to $180, for conferences, when held in Southern California.

(If you need a RSCC letter for release time, please request one only after you are selected for a scholarship. A form will be sent to you upon award which you will need to complete and sent to rscc@cta.org or fax to 707-544-9238.