

California Teachers Association
MEMBERSHIP ENGAGEMENT GRANT
20__ - 20__
Projected Budget and Expense Itemization

Burlingame RRC

Date: _____

	<u>Itemized Projected Expenditures</u>	<u>Amount Requested</u>
A. <u>Communications</u>		
Publications		
Paper	_____	_____
Printing	_____	_____
Mailing/Postage	_____	_____
Other	_____	_____
		Sub-Total "A" _____ \$0.00
B. <u>Physical Facilities</u>		
Meeting Room Rental	_____	_____
Equipment Rental	_____	_____
Meals	_____	_____
Other	_____	_____
		Sub-Total "B" _____ \$9,000.00
C. <u>Member Expenses</u>		
Release Time	_____	_____
Meetings/Planning	_____	_____
Travel	_____	_____
Meals	_____	_____
Other	_____	_____
		Subtotal "C" _____ \$0.00
D. <u>Logistics</u>		
Meetings	_____	_____
Resources, Books, etc.	_____	_____
Other	_____	_____
		Sub-Total "D" _____ \$0.00
E. <u>Contracts</u>		
Contracts-for-Services	_____	_____
Consultants	_____	_____
Training	_____	_____
		Sub-Total "E" _____ \$0.00
F. <u>Other</u>		
_____	_____	_____
_____	_____	_____
		Sub-Total "F" _____ \$0.00

PROJECTED BUDGET - TOTAL	<u>\$9,000.00</u>
REQUESTED FROM CTA (2/3)	<u>\$6,000.00</u>
LOCAL FUNDS (1/3)	<u>\$3,000.00</u>

 CTA Staff Submitting Request Date

 Regional Manager Approval Date

Mail Completed Application and Itemized **Projected** Budget to the Regional Manager