

# HOME MAINTENANCE SCHEDULE

California Casualty wants to help protect your most valuable asset – your home. Keeping your home in tip-top shape saves money in the long run and provides you peace of mind all year long.

## HERE IS AN EASY MAINTENANCE SCHEDULE TO FOLLOW:

### EVERY MONTH

- Test fire/smoke alarms
- Check fire extinguishers

### EVERY THREE MONTHS

- Clean range hood filters
- Clean or replace forced air HVAC filters
- Run water and flush toilets in little used areas like basements and guestrooms

### EVERY SIX MONTHS

#### Interior:

- Test sump pumps and flood drains
- Vacuum lint from ducts, vents and surrounding areas of the clothes dryer
- Check dishwasher and laundry hoses for leaks
- Look for damaged or frayed electrical cords

#### Exterior:

- Inspect roof/gutters and down-spouts for damage or signs of wear
- Make sure water is discharged away from the foundation of the home
- Look for peeling paint and caulk on the exterior of the home
- Double check that fencing around pools or hot tubs is solid and intact

### ONCE A YEAR

#### Interior:

- Check and replace worn weather stripping
- Test the hot water heater
- Have HVAC systems cleaned and inspected
- Check basement for cracks, leaks and signs of rodents or insects

#### Exterior:

- Blow out and winterize yard sprinkler systems
- Have active chimneys cleaned
- Remove dead foliage and prune trees and shrubs (especially ones that could break off and damage the house, roof or nearby power lines)

### FIX IMMEDIATELY

Holes in walls or roofs; pooling water in attics, bathrooms or other areas; large foundation cracks and sparking or overly heated electrical switches or wires need immediate repair.

**DON'T FORGET ABOUT ALL THE VALUABLE ITEMS INSIDE YOUR HOME. SEE BACKSIDE.**

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FOR A FREE COVERAGE  
REVIEW CALL:

**800.800.9410**



# HOUSEHOLD INVENTORY

This inventory guide – along with photos and proof of ownership – will make it easier to file an accurate, detailed insurance claim in case your home is damaged or destroyed in a disaster.

DINING ROOM	VALUE	DATE
Dining Table/Chairs	\$ _____	_____
Buffet/China Cabinet	\$ _____	_____
China/Crystal	\$ _____	_____
Flatware/Silverware	\$ _____	_____
Linens	\$ _____	_____
Artwork/Decor	\$ _____	_____
Misc.	\$ _____	_____

KITCHEN	VALUE	DATE
Table/Chairs	\$ _____	_____
Small Appliances	\$ _____	_____
Microwave	\$ _____	_____
Refrigerator	\$ _____	_____
Stove	\$ _____	_____
Dishwasher	\$ _____	_____
Cookware/Bakeware	\$ _____	_____
Dishes/Glasses	\$ _____	_____
Flatware/Knives	\$ _____	_____
Linens	\$ _____	_____
Artwork/Decor	\$ _____	_____
Misc.	\$ _____	_____

FAMILY ROOM/DEN	VALUE	DATE
Sofa/Loveseat	\$ _____	_____
Coffee/End Tables	\$ _____	_____
Lamps/Light Fixtures	\$ _____	_____
Artwork/Decor	\$ _____	_____
Curio/China Cabinets	\$ _____	_____
Antique Furniture	\$ _____	_____
TV/DVD/Satellite	\$ _____	_____
Stereo, etc.	\$ _____	_____
Carpeting/Rugs	\$ _____	_____
Fireplace Fixtures	\$ _____	_____
Draperies/Curtains	\$ _____	_____
Bookcases/Books	\$ _____	_____
Misc.	\$ _____	_____

LIVING ROOM	VALUE	DATE
Sofa/Loveseat	\$ _____	_____
Coffee/End Tables	\$ _____	_____
Lamps/Light Fixtures	\$ _____	_____
Artwork/Decor	\$ _____	_____
Curio/China Cabinets	\$ _____	_____
Antique Furniture	\$ _____	_____
TV/DVD/Satellite	\$ _____	_____
Stereo, etc.	\$ _____	_____
Carpeting/Rugs	\$ _____	_____

Fireplace Fixtures	\$ _____	_____
Draperies/Curtains	\$ _____	_____
Misc.	\$ _____	_____

MASTER BEDROOM	VALUE	DATE
Bed	\$ _____	_____
Mattress	\$ _____	_____
Dressers/Nightstands	\$ _____	_____
Linens	\$ _____	_____
Lamps/Light Fixtures	\$ _____	_____
Artwork/Decor	\$ _____	_____
Jewelry Chest	\$ _____	_____
TV/DVD/Satellite	\$ _____	_____
Misc.	\$ _____	_____

OTHER BEDROOMS	VALUE	DATE
Beds	\$ _____	_____
Mattresses	\$ _____	_____
Dressers/Nightstands	\$ _____	_____
Linens	\$ _____	_____
Lamps/Light Fixtures	\$ _____	_____
Artwork/Decor	\$ _____	_____
Jewelry Chest	\$ _____	_____
TV/DVD/Satellite	\$ _____	_____
Toys	\$ _____	_____
Misc.	\$ _____	_____

WOMAN'S WARDROBE	VALUE	DATE
Clothing	\$ _____	_____
Shoes	\$ _____	_____
Purses/Accessories	\$ _____	_____
Jewelry	\$ _____	_____
Misc.	\$ _____	_____

MAN'S WARDROBE	VALUE	DATE
Clothing	\$ _____	_____
Shoes	\$ _____	_____
Jewelry/Accessories	\$ _____	_____
Misc.	\$ _____	_____

CHILD'S WARDROBE	VALUE	DATE
Clothing	\$ _____	_____
Shoes	\$ _____	_____
Accessories	\$ _____	_____
Misc.	\$ _____	_____

BATHROOMS	VALUE	DATE
Linens/Rugs	\$ _____	_____
Electronics	\$ _____	_____
Accessories	\$ _____	_____
Artwork/Decor	\$ _____	_____
Misc.	\$ _____	_____

OFFICE	VALUE	DATE
Desk/Chairs	\$ _____	_____
Bookcases	\$ _____	_____
Cabinets	\$ _____	_____
Computers	\$ _____	_____
Other Electronics	\$ _____	_____
Misc.	\$ _____	_____

GARAGE/BASEMENT	VALUE	DATE
Washer	\$ _____	_____
Dryer	\$ _____	_____
Luggage	\$ _____	_____
Ski Equipment	\$ _____	_____
Bicycles	\$ _____	_____
Golf Clubs	\$ _____	_____
Outdoor Equip.	\$ _____	_____
Sports/Exercise Equip.	\$ _____	_____
Lawnmower	\$ _____	_____
Snowblower	\$ _____	_____
Misc.	\$ _____	_____

OTHER	VALUE	DATE
_____	\$ _____	_____
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**TURN THIS FLYER OVER FOR SEASONAL TIPS TO PROTECT YOUR HOME.**

